

Small Business Federal Contracting Forum

U.S. Department of Commerce Auditorium
1401 Constitution Avenue, NW
Washington, DC 20230

June 28, 2010

AGENDA

1:00 – 1:20pm Welcome Remarks

Rick Wade, Deputy Chief of Staff, U.S. Department of Commerce
Daniel Gordon, Administrator, Office of Federal Procurement Policy,
Office of Management and Budget, White House

1:20 – 2:10pm Discussion #1: Set-Asides and Bundling

Moderated by

Rick Wade, Deputy Chief of Staff, U.S. Department of Commerce
Daniel Gordon, Administrator, Office of Federal Procurement Policy,
Office of Management and Budget, White House

What is the most effective way to use set-asides on task and delivery order contracts? Under what situations should partial set-asides be considered? What strategies best mitigate the effects of contract bundling? Are there specific examples that might be shared as success stories or models for agencies to follow in mitigating contract bundling?

2:10 – 2:25pm Break

2:25 – 3:15pm Discussion #2: Teaming, Mentor-Protégé Programs, and Subcontracting

Moderated by

Carol Brown, Assistant Director, Office of Goaling and Reporting, U.S.
Department of Defense
Mary Reynolds, Chief of Policy, Office of Small Business Programs,
Department of the Air Force, U.S. Department of Defense

What steps can be taken to increase interest in and participation through use of: (a) teaming arrangements (e.g., additional guidelines for structuring teams and planning acquisitions to encourage their use, clarification of affiliation rules) and (b) mentor-protégé programs (e.g., government-wide

guidelines)? How can subcontracting practices, such as tracking and evaluation of subcontracting plans, be improved? How can prime contractors more effectively be held responsible for their subcontracting plans?

3:15 – 3:25pm

Keynote Remarks

Karen Mills, Administrator, Small Business Administration

3:25 – 4:15pm

Discussion #3: Training, Outreach, and Technology

Moderated by

Brandon Neal, Director, Office of Small Business, Office of the Secretary, U.S. Department of Transportation

Mike Robertson, Chief of Staff, General Services Administration

What types of training would improve small businesses' ability to participate in the Federal marketplace and what are the best ways to deliver this training to the small business community? Which Federal agencies do the best job in their small business outreach strategies? What specific practices do they employ that are most helpful? What technology systems and applications are most helpful to small businesses in finding contracting opportunities? What improvements can be made to existing technologies and what new applications might be considered to make doing business with the Federal government easier and more attractive?

4:15 – 4:30pm

Closing Remarks

David Hinson, National Director, Minority Business Development Agency, U.S. Department of Commerce

Joseph Jordan, Associate Administrator, Government Contracting and Business Development, Small Business Administration

NOTE: To accommodate as many comments at this forum as possible, we ask that you limit your verbal comments to 2-3 minutes. If you have additional comments or were unable to share your comments at this forum, please send them to SB_TaskForce_Comment@sba.gov by June 30.

